

FISH LAKE TOWNSHIP
 2170 Brunswick Road
 Harris, MN 55032
 651-674-7709
 www.fishlaketownship.com

OFFICE USE ONLY		
Application Date: _____		
Escrow	\$1000	Ck# _____
Application Fee	\$125	Ck# _____
Swing Arm Post	\$150	Ck# _____
E911 Sign	\$100	Ck# _____
Culvert	\$750	Ck# _____

APPLICATION FOR ACCESS PERMIT

INFORMATION TO BE PROVIDED BY APPLICANT:

Applicant	Address	Home Phone ()
	City, ST Zip	Cell Phone ()
Property Owner (only if different from applicant)	Address	Home Phone ()
	City, ST Zip	Cell Phone ()
Street Address of Proposed Driveway		Property ID #

Legal Description of Property (abbreviate if necessary)

Purpose of Access	Property is in	Is a Building to be Constructed?	No. of Present Driveways to Property	Est. Completion Date	Driveway Surface
_____ Residential _____ Field _____ Commercial (specify on back)	_____ Platted area _____ Unplatted area	___Y ___N			_____ Gravel _____ Concrete _____ Bituminous _____ Other (describe)

Give exact location of proposed driveway to property and mark center of driveway with a stake and sketch drawing on back of this permit.

Give exact location of present driveway to property

Name of Contractor to build driveway	Address	Phone
Signature of Applicant	Date	Signature of Property Owner (if different from applicant)
		Date

You must call for final inspection. This permit is non-transferable.

DO NOT WRITE BELOW THIS LINE-TOWNSHIP USE ONLY

Date of Initial Inspection	Date Permit Issued	Date of Extra Inspection (\$50)
Culvert: ___Yes ___No	Date Applicant Called for Final Inspection	Date of Extra Inspection (\$50)
Date of Final Inspection	Approved By:	Date of Extra Inspection (\$50)
General Remarks:		

PLEASE TAKE NOTICE

- A. If application is approved, applicant his successors and assigns, as a condition precedent to obtaining permit approval, hereby agrees to abide by all of the terms and conditions outlined in Township's Ordinance No. 4 "Ordinance Regulating Construction and Maintenance Of Driveways/Culverts Within the Township" in addition to any other permit conditions contained in the general remarks section of the permit.
- 1) A copy of Ordinance No. 4 may be found at www.fishlaketownship.com
- B. Permit will expire 1 year from date of application if the driveway has not been constructed.
- C. The applicant, his successors and assigns, as a condition precedent to obtaining permit approval, hereby agrees to hold harmless, indemnify and defend Fish Lake Township, its officers and agents, from any and all liability and claims concerning the herein above described permit request, the construction of the subject driveway or entrance work, and the finished driveway or entrance.
- D. Applicant agrees to abide by all of the terms and conditions outlined in Township's "Ordinance Regulating Construction and Maintenance Of Driveways/Culverts Within the Township" in addition to any other permit conditions contained in the general remarks section of this permit application.
- E. Applicants shall attach a Site Drawing showing the requested access location and existing access location, if applicable. Measurements must be included from the centerline of the requested access location to centerline of neighboring driveways.
- F. Please note: Current regulations dictate that driveways must be 100 feet apart centerline to centerline for residents on the same side of the street, 200 feet from collector roads and 1000 feet from thoroughfares.
- G. Please submit your completed application with the site drawing including dimensions to Fish Lake Township, 2170 Brunswick Road, Harris, MN 55032. Call the town garage at **(651) 674-7709** with any questions or to be placed on the meeting agenda. The proposed access must be clearly marked on the property.
- H. Escrow payment must be separate from Fee payment. Please include a separate check for \$1,000 for escrow deposit. All other fees may be combined on one check.

Driveway Example



Swing Arm Installation Example

