

**Town Board Meeting Minutes  
July 11, 2022**

**Board Members Present:** Chair Bruce Fitzwater, Vice-Chair Corey Johnson, Supervisor Jim Thill, Treasurer Sharon McAndrew, Clerk Andrea Nekowitsch

**Board Members Absent:** None

**Others Present:** Gary Guse, Road Maintenance,

**Call to Order and Approval of the Agenda:** Chairman Fitzwater called the Regular Monthly Fish Lake Town Board meeting to order at 6:00 pm in the Town Hall at 2170 Brunswick Road, Harris, MN. The pledge of allegiance was recited by all. Motion made by Thill and seconded by Johnson to approve the agenda as presented. All ayes; motion passed.

**Road Report:** Gary Guse presented the road report. In the month of June, most of the time was spent on mowing ditches, grading, graveling and sign work.

Time clock/paid breaks. There have been some issues the last month with break/lunch calculations. Gary feels that since he does not take a morning or afternoon break that time should be applied to his lunch break and the first 30 minutes should be paid. The Township Policy Handbook states that adequate time for a restroom break must be allowed for every 4 hours worked but does not specify the length of time. Additionally, MN Labor Laws state if the restroom break is less than 20 minutes it shall be paid; over 20 minutes is unpaid. The Board stated that adequate breaks must be taken throughout the day and not skipped to use towards a paid lunch.

Part Time Seasonal Maintenance Employee. Motion made by Fitzwater and seconded by Johnson to hire Nicholas Bovitz as a part-time seasonal maintenance employee for up to 30 hours per week at \$15/hr. All ayes, motion passed.

Motion made by Thill and seconded Fitzwater by to increase the wage for Carson Klien to \$18/hr. and Mason Young to \$17/hr. All ayes, motion passed.

**Treasurers Report:** The Board reviewed the treasurer’s report.

<b>Bank Balances as of: June 30, 2022</b>			
<b>Checking</b>	\$14,480.41	<b>Broadband Debt. Service</b>	\$16,386.90
<b>Savings (Camb. State)</b>	\$281,318.27	<b>Anchor Ave. Debt Service</b>	\$28,752.23

*Motion made by Thill and seconded by Johnson to accept the Treasurer’s Report, approve payment of check #14022 to #14047, for the amount of \$95,997.41, authorize up to \$4000.00 in operating disbursements for the upcoming month, approve the claims list as presented and transfer \$73,100 from Savings to Checking; \$2,031.25 from Anchor to Checking, \$14,876.25 Broadband to Checking; \$116,713.43 from Checking to Savings (APRA); \$543,923.91 from Checking to Savings (Tax Settlement) fund. All ayes; motion passed*

**Minutes:** *Motion made by Thill and seconded by Johnson to approve the minutes of the previous month’s meeting. All ayes; motion passed.*

**Appointments:**

1. Ronald and Sandra Dyson, 4653 Cambridge Drive – Variance request to rebuild garage using same 32x30’ footprint but with 10’ wall rather than 8’ wall to meet current building code of minimum 7’ door. Motion made by Fitzwater and seconded by Thill to approve the variance request as presented. All ayes, motion passed.

**Clerk Report:**

1. A claim was made through insurance for recent storm damage. The insurance adjuster found that there has been damage to all township buildings. The Board will seek a local contractor(s) to provide the repairs.

**Board Member Reports:**

None

**Old Business:**

None

**New Business:**

None

**Citizen Comment:**

North Branch Township Supervisor John Nordrum asked about sharing the cost chloriding a shared border road. Gary will look into the cost and length of the road and will let everyone know.

Motion made by Johnson and seconded by Thill to adjourn at 7:17 p.m. All ayes; motion passed.

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Bruce Fitzwater, Chair

Date

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Andrea Nekowitsch, Clerk

Date

Approved